
Adding a Service Indicator

To add a service indicator,

1. Go to [Campus Community > Service Indicators \(Student\) > Active Service Indicators](#).
2. Type the student's EmplID (below).

Manage Service Indicators

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

EmplID:

Academic Career:

National ID:

Campus ID:

Last Name:

First Name:

Case Sensitive

[Basic Search](#)

3. Click

Manage Service Indicators

Display: Effect Institution

Service Indicator Summary
No Service Indicators exist for selected criteria.

- Select **+** Add Service Indicator or click on look up to select. Enter the reason code. Enter the start date. Enter comments as needed.

Add Service Indicator

*Institution: NT752 * University of North Texas
 *Service Indicator Code: PAR TSI not complete
 *Service Ind Reason Code: PAR Blocked by PAR Office
 Description: Services on hold: Initial Registration. Contact the PAR office.University of North Texas
 Effect: Negative
Effective Period
 Start Term: Begin Term End Term:
 Start Date: End Date:
Assignment Details
 *Department: Program for Academic Readiness
 Reference:
 Amount: Currency:
Contact Information

- The Services impacted will display at the bottom of the page.

Services Impacted Customize | Find | View All | First 1 of 1 Last

Impact	Description	Basis - Date	Basis - Term	Term Category
1 WENR	Block Enrollment/Withdraw OK	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	

 Service Indicator Date Time: 11/23/2009 10:56:18AM
 User ID:

- Click to save.
- If the student has existing (service indicators), click **+** to add a new service indicator row and follow step 4 above.